## OMBA Communications & Engagement Guide Book





# Welcome!

Hello OMBA students! We are proud to provide you with our OMBA Communications Guidebook. We understand there are many platforms and channels necessary to succeed as an online student, and we hope this resource will provide guidance on proper methods and approaches to engaging with your community.

Wishing you a successful semester!

- OMBA Success Team



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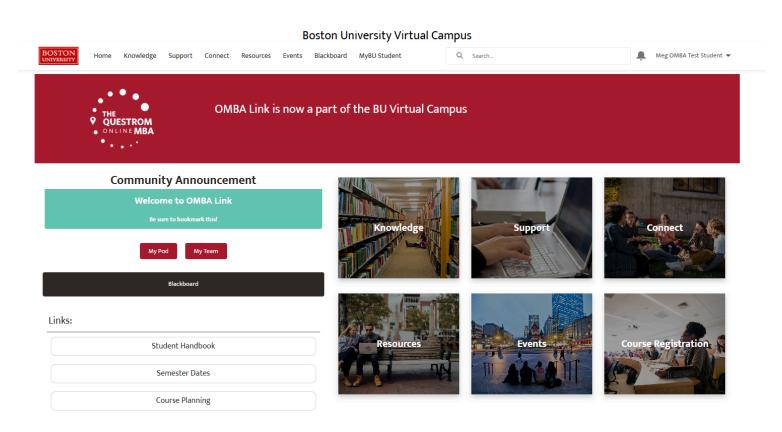


OMBA Link is your key platform for access to all crucial contacts & resources you will need throughout your time in the OMBA program.

It is your main hub for submitting tickets to your Learning Facilitator & Success Specialist, joining and participating in affinity groups of your choice, viewing virtual events hosted by the OMBA program, and accessing resources and knowledge articles for general programmatic support within OMBA. OMBA Link should always be your first stop when accessing key resources for the program.

#### https://mybuvirtualcampus.bu.edu/s/

We strongly advise you bookmark this site, as you will need it for the entirety of the OMBA program.

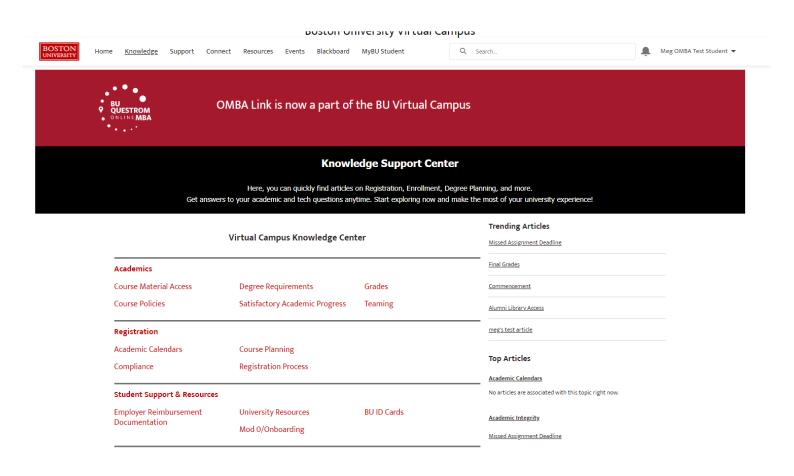


#### **KNOWLEDGE ARTICLES**

OMBA Link features an updated Knowledge Support Center. Here, you can quickly find articles that answer the most common questions students have about OMBA, including Academics, Registration, Student Support, Finances, etc.

We highly recommend searching for your question in the Knowledge Support Center first before reaching out to your Success Specialist or Learning Facilitator.

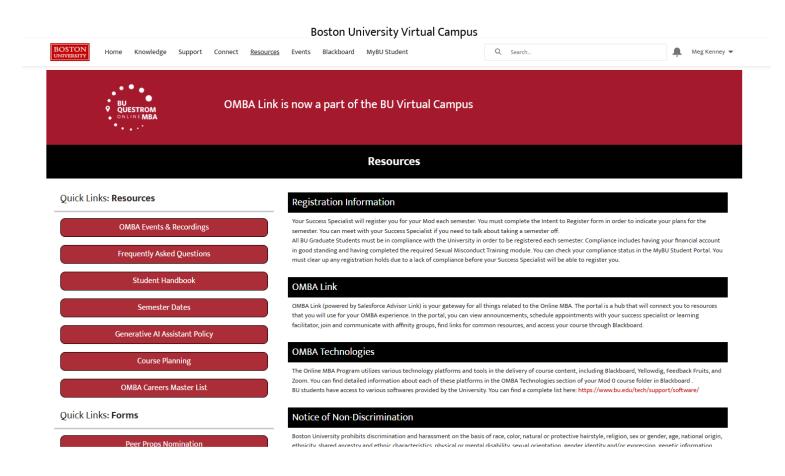
https://mybuvirtualcampus.bu.edu/s/knowledge-center



#### RESOURCES

The Resources tab in OMBA Link is a robust list of resources that will be helpful to you as an online student. You'll find details about OMBA technologies, polices, and resources on the right, and a comprehensive list of Quick Links on the left, broken down by OMBA Resources, Forms, Questrom Resources, and BU Offices and Resources. We highly recommend reviewing the Resources page when looking for answers to your questions, particularly for things like semester dates and contacting other BU Offices.

#### https://mybuvirtualcampus.bu.edu/s/resources



### OMBA LINK SUPPORT

When you need to connect with an OMBA Staff person for a conversation or personalized support, the Support page will be your landing page for those contact points. In Support, you will be able to submit tickets to your assigned support staff as well as view advising availability for 1:1 appointments via Zoom with your LF or SS.

# OMBA Link is now a part of the BU Virtual Campus Support Contact OMBA Support Tel us how we can help. \*Case Category -None Case Sub-Category -Subport Case Category -None Case Sub-Category -Support Case Category -None Case Sub-Category -None Case Sub-Category -Support Support Solvedule an Appointment Vouca Support Solvedule an Appointment Vouca Solvedule an Appointment No appointment to speak with someone. Something on your mind? Schedule an appointment to speak with someone. My Advising Team My Advising Team

#### https://mybuvirtualcampus.bu.edu/s/support

#### **Learning Facilitator**

Your LF will be assigned to you & your whole team based on your Mod. You should connect with your LF for Mod-specific topics including, but not limited to: course content, Blackboard materials/access, assignments, specific grading questions & live sessions.

#### **Success Specialist**

Your SS is assigned to you for the duration of your time in the program. You should connect with your SS for general OMBA program-related topics such as course planning/registration, events, affinity groups, path to degree completion, and other administrative questions.

#### **IT Support**

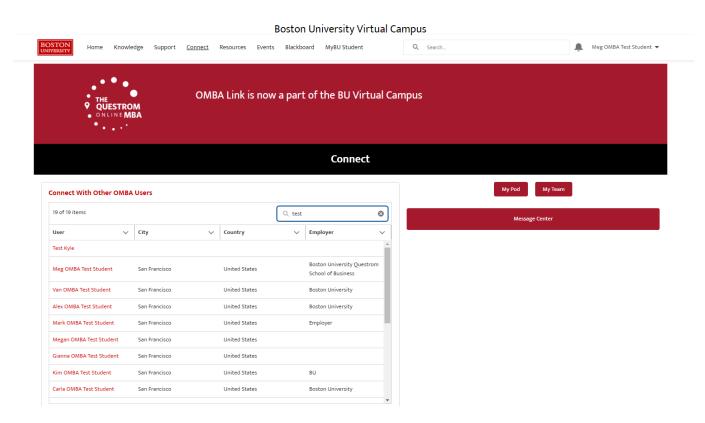
IT is available when you are experience technical difficulties beyond Mod support.

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### Connect

The Connect tab offers a variety of ways to connect with your fellow OMBA students and get involved in the OMBA community! First, you'll see an OMBA student directory – you can search by name, location, employer, or industry. This is a great way to reach out to folks that you chat with in a breakout room, on Yellowdig, or at an event.

#### https://mybuvirtualcampus.bu.edu/s/connect



The Connect page also links to your Team and Pod rooms, just like the buttons on the home page. Use these to navigate to your Mod team room or see the rest of the students in your Pod. There's also a link to the message center, which is where you can send and receive message from your fellow students.

NOTE: Please do not use the message feature to reach out to OMBA Staff, as this is not monitored regularly - please use the Support tab to reach out.

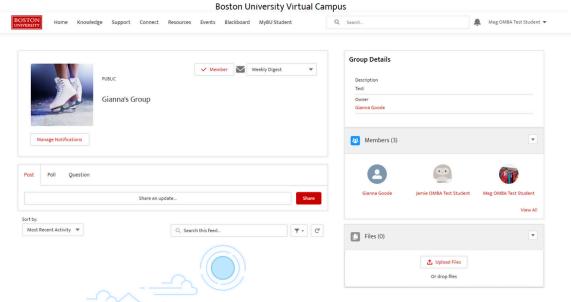
# Connect Affinity Groups

You'll also find OMBA Affinity Groups listed in the Connect tab. Affinity groups are a great way to connect with other students who you share something in common with – working in the same industry, your geographic location, or an identity or interest. You can join as many groups as you'd like!

#### https://mybuvirtualcampus.bu.edu/s/connect

Affinity Groups often host events such as happy hours (both virtual & in-person!), think tanks, formal presentations, and more to build connections with group members!

To join a group, click on the group name. From there, you'll be navigated to the group's page. You'll see the "Join Group" button near the image. Once you've joined a group, you'll see any activity happening in the group and a list of all the group members. You can set your preferences for how often you receive email updates from the group using the dropdown menu near the image.

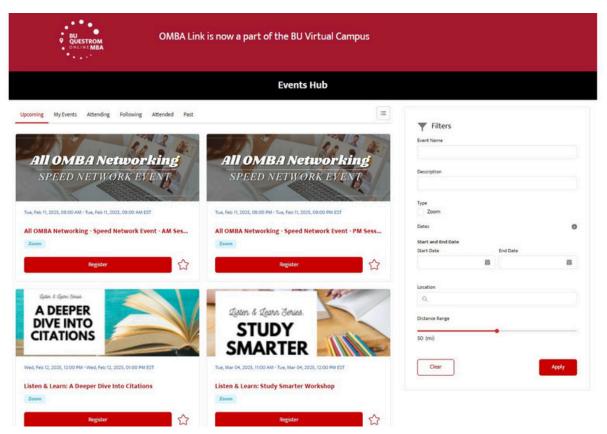


### **Events**

On the Events tab, you'll see a list of all upcoming OMBA events, both those that are happening virtually and any local meetups. You can also view a list of events you've registered for, those you've attended already, and past events that OMBA has held. The Events Hub allows you to search and filter for events as well.

#### https://mybuvirtualcampus.bu.edu/s/events-hub

To register for an event, you can click on the 'Register' button below the event on the events page or click into the event to view additional details and click 'Register'. Once you are registered, you'll see that the Location information will populate on the Event Page, as well as links to download and add the event to your calendar. You'll also receive a confirmation email that includes all the details about the event, including the calendar invites.



### **NEWSLETTERS**



### Important Announcements

- The Intent to Register form launched in <u>OMBA Link</u> on Monday, October 28th at 10am ET. All
  students must complete the form, whether they plan to register or take the semester off.
- Please contact your Learning Facilitator at <a href="mailto:ombamodhelp@bu.edu">ombamodhelp@bu.edu</a> for any mod-specific questions such as assignment submissions, course access to materials and platforms and grade clarifications. Your Success Specialist is available for general programmatic questions. A friendly reminder that OMBA students <a href="mailto:should not">should not</a> contact the Questrom MBA Center as that office only works with residential students.

#### Important Dates

- November 2 Last day to drop a fall mod (after this date, students are required to complete the fall semester and will earn a final grade)
- November 11 OMBA Office Closure Veterans Day Holiday

Every other Tuesday at 7am ET, you will receive a **Keys to Success** newsletter, curated by the OMBA Success Team. Please read this bi-weekly email in detail as it will contain important program announcements that all students should pay attention to, key dates to note, upcoming events, and resource information such as Pardee Management Library support and career advising.

#### Interested in subscribing to newsletters from other BU offices, too?

- <u>Questrom Digital Business Institute</u> an incubator dedicated to the advancement of practical, relevant, and human-centric research that accelerates value-creating digital transformation.
- <u>Insights@Questrom</u> digital hub for relevant, thought-provoking ideas on emerging business topics by Questrom.
- <u>myQuestrom Initiative</u> our commitment to strive for diversity and inclusion in everything we do. Questrom is working together towards one common goal: to make Questrom a place where we are all connected by difference.
- <u>Innovate@BU</u> empowers all Boston University students, regardless of their major, to develop an entrepreneurial mindset and the skills needed to turn their ideas into impactful solutions.

### SOCIAL MEDIA

Stay engaged with your OMBA & Questrom Community by following us on social media!

We regularly post event reminders to keep you informed about upcoming activities, cover events to showcase what's happening in real-time, and feature student spotlights to highlight the achievements and experiences of your peers. Additionally, these channels offer guides on how to utilize various resources effectively, ensuring you make the most of the opportunities available.

#### **OMBA SOCIAL CHANNELS**



https://www.instagram.com/buquestromomba/



https://www.linkedin.com/groups/12385682/



#### **QUESTROM SOCIAL CHANNELS**



https://www.instagram.com/ buquestrom



https://www.linkedin.com/school/ questrom-school-of-business-bostonuniversity/



https://www.facebook.com/BUQuestrom



https://x.com/BUQuestrom





#### **BOSTON UNIVERSITY SOCIAL CHANNELS**



https://www.instagram.com/bostonu/



https://www.linkedin.com/school/ boston-university/



https://www.facebook.com/BostonUniversity/



https://x.com/BU\_Tweets

#### SOCIAL MEDIA

### Engage & Be Featured!

The OMBA Program loves to hear from our student population! The Success Team manages a few different campaigns that celebrates & recognizes individuals within our community.

#### **Personal Updates**

Did you recently land a new job that you're excited about? Were you recognized with an honor or award that you would like to share with your peers? Let us know by submitting the <u>Personal Updates</u> submission form!





#### **Submit Group Photos!**

Did you connect with a group of OMBA peers at a local restaurant? Did you take a group selfie while you were there? Share it with us! We love to see our community getting together for an inperson experience in their own regions of the world!

Submit your photos here.

Recorded responses on either platform can be shared on our public-facing Instagram account, in our weekly Keys to Success newsletter, & on our private OMBA LinkedIn Group!

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#### **SOCIAL MEDIA**

### Engage & Be Featured!

#### **Peer Props**

Peer Props is a way for OMBA students to give kudos to each other for good deeds, stellar performance, or other noteworthy acts! Has a team member gone above and beyond in helping you understand a challenging course concept? Were you wowed by one of your peers' presentations during a Live session? Do you just want to thank a fellow student for being who they are? If so, fill out the <a href="Peer Props">Peer Props</a> Nomination Form!



Peer Props are posted to the recipient's OMBA Link Profile & in our weekly Keys to Success Newsletter.

#### **Questrom Speaker Series**

The OMBA Team is proud to present the Questrom Speaker Series! This initiative has been designed to bring all members of the OMBA and Questrom Community together to discuss and explore a variety of topics and interests in a webinar-style approach. This is a networking-based series that introduces members of the OMBA community to students and alumni from Questrom, experts from a range of different industries, and new connections for professional networks!

<u>Click here</u> to view previous Questrom Speaker Series events.

<u>Click here to submit your interest</u> in hosting your own Speaker Series event! A member of the Success Team will reach out.

#### **Student-led Conversations**

As an online student, your opportunity to network & build connections with fellow OMBA students will take place on a variety of different platforms, some intended for casual conversation, and others for academically enriching conversations.

#### **OMBA LINK DISCUSSION BOARD**

The main home page of OMBA offers a discussion board for the entire OMBA community to generate posts and interact through comments and likes from others' posts. These messages are shared with the entire OMBA student body.

#### **PRONTO**

Pronto, accessible through Blackboard, or as a mobile app on your phone, is an optional resource available to all as a communication tool for your team within your Mod.

#### **YELLOWDIG**

Although required for participation in your module, Yellowdig is an active and engaging platform to generate thoughtful, business-minded conversations among your classmates. Students should consider spending at least 30-minutes, two times per week, creating posts and responding to peers on Yellowdig for optimal participation points and engagement!

#### **WHATSAPP**

Many student groups and OMBA Affinity Groups use WhatsApp as a convenient messaging tool between group members. WhatsApp is not a Boston University-sponsored platform, and while we encourage folks to communicate, users and conversations in WhatsApp are not affiliated with BU in any way and are entirely student managed. Those interested in joining a WhatsApp group need to connect with students already involved the conversations. OMBA does not have the capability to support this platform.

#### **DISCORD**

This social engagement platform support larger groups of more than 2,000 users and offers connections between current students & alumni of the OMBA program! Similar to WhatsApp, Discord is not affiliated with BU in any way and are entirely student managed. Those interested in joining the group need to connect with students already involved the conversations. OMBA does not have the capability to support this platform.

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# NOTES OTHER CHANNELS

As an online community, you will find that there are some platforms essential to your functionality within the OMBA Program, such as OMBA Link & Blackboard that offer a messaging portal directly on their webpages. While it may seem convenient to utilize, these are a few examples of communications channels that OMBA staff **does not monitor** and you will not receive a timely response by using them. See below for a complete list of messaging portals to avoid:

- OMBA Link direct messages please only submit tickets on the Support page
- Blackboard messages
- Staff direct emails

